

*Marketing and Regulatory Programs
Agricultural Marketing Service
Compliance, Safety and Security Division*

CAREER INTERN PROGRAM (CIP)

Announcement Number: MRP-AMS-MRPBS-CIP-2008-1045

POSITION: Compliance Officer, GS-1801-09

OPEN: October 24, 2008

CLOSES: November 7, 2008

SALARY: \$48,108 to \$62,546

PROMOTION POTENTIAL: GS-11

DUTY LOCATION: Washington, DC

THIS ANNOUNCEMENT IS OPEN TO THE PUBLIC: Everyone may apply. U.S. Citizenship is required to be appointed. Federal status is not required when applying under "Public" announcements.

NOTE: This position is being filled under the Federal Career Intern Program (CIP). Additional information on the CIP is available at <http://www.opm.gov/careerintern/index.asp>.

INTRODUCTION: The Compliance, Safety and Security Division directs and administers the Agricultural Marketing Services' (AMS) compliance, occupations health, security, emergency preparedness, food defense, and National Organic Program (NOP) within the AMS.

DUTIES (GENERAL): The incumbent serves as a Compliance Officer for adverse action appeals procedures and serves in an advisory capacity regarding compliance policies and investigations. Under the direction of the director of the Compliance, Safety and Security Division, the incumbent analyzes appeals to the AMS Administrator arising from adverse actions proposed against certified organic farming and handling operations and accredited certifying agents.

To that end: the incumbent:

- Analyzes the appeal
- Analyzes the law, regulations, and precedents,
- Recommends disposition of the appeal; and
- Drafts the appeal decision for the Administrator's signature, and/or drafts settlement agreements for the Associate Deputy Administrator for the Transportation and Marketing Programs.

EDUCATION AND EXPERIENCE REQUIREMENTS:

Master's or equivalent graduate degree,

OR

2 full years of progressively higher level graduate education leading to such a degree,

OR

LL.B. or J.D., if related.

KEY EXPERIENCE

- Expert knowledge of and skill in applying the concepts, principals and methods associated with a comprehensive compliance program.
- Expert skill in detecting violations, securing documentary and other evidence and other related skills and techniques to analyze the information from agricultural and business records and statement of witnesses and subjects.
- Knowledge of trends and practices of the various regulated and serviced industries in order to assess the potential for program violations.

HOW TO APPLY

TO BE CONSIDERED, YOU MUST SUBMIT THE FOLLOWING. FAILURE TO COMPLY WILL RESULT IN NON-CONSIDERATION:

1. A resume or OF-612 (Optional Application for Federal Employment), or any written application. Be sure to indicate the **Vacancy Announcement Number**. Electronic versions of the OF-612 and an on-line resume builder may be accessed at <http://www.usajobs.opm.gov>.
2. The USDA Career Intern Program (CIP) application. The CIP application is available at:
<http://www.usda.gov/da/employ/CareerInternApplication.htm>.

AND

3. Your most recent transcript

Please be sure to indicate your email address, as further communication with you on the status of your application may be by email.

APPLICATION DEADLINE: APPLICATIONS MUST BE RECEIVED BY C.O.B. (4:30 P.M. EST) ON THE CLOSING DATE of this announcement. If you request forms late in the open period, you are still required to have your application received by the closing date. No extensions will be given.

We are sorry for any inconvenience that this may cause; however, due to mail being irradiated, we have no control over when we receive mail. We want to ensure that your application package is timely and is considered for further processing.

WHERE TO SUBMIT APPLICATIONS:

Linda R. Blackmon
1400 Independence Ave. SW
South Building, Room 0758
Washington, DC 20250
Fax: 202/690-2782
linda.blackmon@aphis.usda.gov

VETERANS PREFERENCE: If you are claiming 5-point veteran's preference, you must submit a DD-214. If you are claiming 10-points veteran's preference based on a

compensable service connected disability of 10 percent or more, you MUST submit a DD-214, SF-15 and letter from the Veterans Administration identifying the percentage of disability for preference determination. Additional information on veteran's preference is available in the Vet Guide available at <http://www.opm.gov/veterans/html/vetguide.htm>.

REASONABLE ACCOMMODATION: The Department of Agriculture provides reasonable accommodation to applicants with disabilities on a case-by-case basis. If you need a reasonable accommodation for any part of the application and hiring process, please notify the point of contact listed on this vacancy announcement. Additional information on persons with disabilities is available at <http://www.opm.gov/disability/>. Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's Target Center at 202-720-2600 (voice and TDD).

The application contains information subject to the Privacy Act (P.L. 93-579, 5 USC 522a). The information is used to determine qualifications for employment, and is authorized under Title 5, USC, Section 3302 and 3361.

ADDITIONAL INFORMATION:

All qualification requirements must be met by the closing date of this announcement. Males born after 12/31/59 desiring Federal employment must be registered with the Selective Service System.

Appointments under this announcement include a two-year probationary/trial period requirement

A background security investigation will be required for all new hires. Appointment will be subject to the applicant's successful completion of a background security investigation and favorable adjudication. Failure to successfully meet these requirements will be grounds for termination.

The use of Federal Government postage-paid envelopes in filing applications is a violation of federal law and will disqualify you from consideration.

The U. S. Department of Agriculture (USDA) prohibits discrimination in all of its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance program. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's Target Center at 202-720-2600 (voice and TDD). To file a complaint of discrimination, write to USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD). USDA is an equal opportunity provider and employer.

THE FEDERAL GOVERNMENT IS AN EQUAL OPPORTUNITY PROVIDER AND EMPLOYER.

For further information regarding this announcement, please contact Linda Blackmon on (202) 720-9176.